

Rusper Village Hall Trustees

Minutes of a meeting held at 6.30pm on 25th June 2025 at Wimlands Farm.

Present

Trustees

Clive Dolan (CD), Roland Allen (RA), Ranjit Bajjon (RB), Rozi Wightman (RW) - Chair, Graham Hill (GH)

Apologies

Martin Hannaford (MH)

1. Minutes of the previous meeting were agreed and signed
2. RA gave an update on the status of the RVH project:
 - Tenders have gone out to prospective contractors for the building work, and it is hoped that these will be submitted soon.
 - According to Philip Harrabin we have missed the window of opportunity for Matt Duncan to start on the fit-out of the Hope Keith room but it is hoped that Philip can persuade him to break off for a week on his current commitment.
 - There is a 12-week lead time for the manufacture of the new entrance/fire exit door in the main hall, so Philip's plan is to have a temporary door made as a stop gap.
 - Although not part of the project, the Playgroup are keen to progress with seeking grants to turn the small storeroom in the rear lobby into a toilet and baby change room. Philip has been asked to obtain a quote for this as it involves running a soil pipe under the car park and the hall.
3. It was agreed that as soon as we have all of the quotations for the building work and we have made our recommended choice of contractor then we should hold a joint Boards meeting with the Hope Keith Trust to obtain their sign-off.
4. RA had been contacted by Nick Avey, the Headmaster of Rusper School to say that he had resigned his position and would be leaving at the end of term. Anecdotally it would appear that a number of other staff are leaving too, and that Nick's position will not be filled as the Headmistress of Bohunt School will be covering both sites. RB and RA plan to meet with Nick to discuss persistent delays in settling invoices and to ascertain who we should be liaising with in future.
5. RB reported that our Bank, CAF Bank had carried out a major upgrade of its systems which had caused significant issues in terms of her being able to log in online, however these now seemed to have been sorted.
6. The remaining items involved in the transfer of Rusper Village Hall to a CIO are almost complete apart from registering this with the Charities Commission, which is being dealt with by Coole Bevis.
7. There being no further business the meeting closed at 7:30pm.